



PowerShares QQQ Championship 2017 VOLUNTEER APPLICATION

Sherwood Country Club, Thousand Oaks, California - OCTOBER 23 – OCTOBER 29



Apply on-line at: <https://events.r2it.com/volunteer/powershares/2017>

PLEASE PRINT CLEARLY

CONTACT INFORMATION:

Mr./Ms./Mrs./Dr. Name: _____ Date: _____

Address _____ Suite/ Apt _____ Home Ph: _____

City, State, Zip _____ Work Ph: _____

Email Address: _____ Cell Ph: _____

Your first and last name will be printed on your volunteer badge. How would you like for your first name to appear on your badge? (i.e. James or Jim, etc.) _____

Committee, Country Club or Organization Affiliated: _____

First and Last name of volunteer that you would like to work with during tournament week: _____

COMMITTEE PREFERENCES:

➤ Committees will be filled first come, first served. Please be sure to provide alternative committee suggestions in case your first choice for a committee is full.

➤ Positions can only be filled with a paid application. We cannot hold spots on any committees with just a name.

➤ **Early Registration Discount – Volunteers who apply prior to June 30, 2017 will receive a \$10.00 discount when purchasing a NEW Volunteer Package (regular price \$75.00).**

A. ALL VOLUNTEERS: Please list your top three (3) committee preferences here (with #1 being your first choice). Due to changes in operating plans and a reduction in the required number of volunteers needed on some committees, there may not be enough open positions in the first committee of your choice. For this reason, it is important that you list your top three (3) committee preferences here:

1. _____ 2. _____ 3. _____

SCHEDULE: Please note, all volunteers are required to work at least TWO (2) full days. Priority will be given to volunteers who are able to work more than TWO (2) full days. Shifts vary in length, anywhere from four (4) to six (6) hours depending on committee assignment. Your chairman will contact you to confirm your scheduling preferences and availability in early October.

Please circle desired Yes or No below to indicate your availability for each date.

Week Prior 10/20 to 10/24	WED. 10/25/17	THURS. 10/26/17	FRI. 10/27/17	SAT. 10/28/17	SUN. 10/29/17	Week After 10/30 to 11/3
Yes No	Yes No	Yes No	Yes No	Yes No	Yes No	Yes No

OFFICE HELP: At certain times throughout the year, we need help in the Tournament Office. In addition to your commitment during tournament week, if you are interested in helping with the extra projects listed below, please check the appropriate box(es) and we will contact you with more information:

- Carts Course Set-up Phones/Mailings Transportation Uniforms/ Inventory

HOW TO APPLY ON LINE: Please go to the following link: <https://events.r2it.com/volunteer/powershares/2017>

WHERE TO SEND YOUR APPLICATION:

Mail checks only to: PowerShares QQQ Championship, Attn: Volunteers
31360 Via Colinas, Suite 106, Westlake Village, CA 91362

Championship Office: 818.284.4646 Website: www.powersharesqqgvolunteers.pgatourhq.com

VOLUNTEER APPAREL:



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All NEW volunteers must purchase a Volunteer Package for the 2017 PowerShares QQQ Championship. If you are a returning volunteer and have already purchased your uniform in 2016, you will not need to buy another uniform in 2017. A NEW volunteer package includes a Nike Volunteer Shirt, Nike Volunteer Outerwear Piece, Ahead Volunteer Hat or Visor, lanyard, pin, volunteer credential (daily grounds access Wednesday - Sunday) and a Weekly Grounds ticket book, lunch on the days that you work and an invitation to the Volunteer Appreciation Party. Vice Chairmen orders will be filled with chairmen's shirts. Men must wear **KHAKI** pants or knee length shorts **ONLY**; Women may wear khaki pants, skirts, capris or knee length shorts with their uniform while working the tournament. Your payment offsets a portion of the actual costs so that the tournament can continue to benefit local charitable organizations such as the Sherwood Cares Foundation and The First Tee of LA.

VOLUNTEER PACKAGE A: If you did not work the golf tournament in 2016 and you are a NEW volunteer, please select Package A. Package A includes a Volunteer Golf Shirt, Volunteer Outerwear Piece and a Volunteer Hat or Visor. **Cost: \$75.00** _____

MEN: Volunteer Package Sizing Information - Please circle your desired size:

One Men's Outerwear Piece	S	M	L	XL	XXL	XXXL	XXXXL
One Men's Golf Shirt	S	M	L	XL	XXL	XXXL	XXXXL
Hat <u>or</u> Visor					Volunteer Hat	Visor	

WOMEN: Volunteer Package Sizing Information - Please circle your desired size:

One Women's Outerwear Piece (Women's cut)	S	M	L	XL	XXL
One Women's Golf Shirt (Women's cut)	S	M	L	XL	XXL
Hat <u>or</u> Visor				Volunteer Hat	Visor

VOLUNTEER PACKAGE B: For RETURNING VOLUNTEERS FROM 2016. Volunteer Shirts, Outerwear Pieces and Hats or Visors have NOT changed for the 2017 tournament. Returning volunteers who volunteered for the 2016 tournament will NOT need to buy a volunteer uniform for the 2017 tournament. Package B does not include any apparel. **Cost: \$35.00** _____

ADDITIONAL ITEMS: If you would like to order any additional items (in addition to the items you will receive in the volunteer package), please fill out the information below. Orders placed in advance are filled first, and any remaining volunteer apparel will be available for purchase at the volunteer headquarters tent beginning Thursday (October 26, 2017) of tournament week. If you are not purchasing items in addition to the required uniform, please proceed to the next section.

	Circle Size							Quantity	Cost	Total
Men's Nike Golf Shirt	S	M	L	XL	XXL	XXXL	_____	\$30.00	_____	
Men's Nike Outerwear Piece	S	M	L	XL	XXL		_____	\$35.00	_____	
Women's Nike Golf Shirt	S	M	L	XL	XXL		_____	\$30.00	_____	
Women's Nike Outerwear Piece	S	M	L	XL	XXL		_____	\$35.00	_____	
Additional Ahead Baseball Hat or visor (please identify the item)							_____	\$10.00	_____	
TOTAL of ADDITIONAL ITEMS Ordered								=	_____	

ADDITIONAL TICKETS: As a volunteer, you will receive a volunteer credential, which admits you into the tournament every day, and one (1) Weekly Grounds ticket for a guest. In appreciation for your help, we are offering volunteers the opportunity to purchase up to two (2) additional Weekly Grounds tickets at a rate of \$29 per ticket, which is a discount of 50% off the regular purchase price.

	Quantity	Cost	Total
Weekly Grounds tickets (valid Friday – Sunday) (Limit Two (2)):	_____	\$29.00 each	_____

SHIPPING INFORMATION: Volunteer packages for applications **received by the end of the day on September 1st, 2017** can be shipped to the address provided in the contact information on Page 1. Volunteer packages for all applications **received AFTER September 1st, 2017 must be picked up** on Saturday, October 21st, 2017 or Sunday, October 22nd, 2017 from 9:00 AM – 3:00 PM at the Volunteer Headquarters tent located at The Sherwood Country Club.

- Please ship my Volunteer Package to me **for an additional \$10.00** shipping and handling. Note the deadlines listed above.
- I will pick up my Volunteer Package at Volunteer Uniform Distribution. Note the pick-up dates, time and location listed above.

PAYMENT SECTION: *Applications will not be processed until payment is received.

One (1) NEW Volunteer Uniform Package A	=	\$75.00	_____
One (1) RETURNING Volunteer Uniform Package B	=	\$35.00	_____
Total of Additional Items Ordered	+		_____
Additional Tickets Ordered	+		_____
Shipping and Handling \$10.00	+		_____
Early Registration Discount (-\$10.00) (Before June 30, 2017) ONLY APPLIES TO NEW VOLUNTEER PACKAGE (\$75.00)	-		_____
TOTAL ORDER:		=	_____



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Admissions & Will Call: Assist with selling and scanning tournament tickets at Main Admission Gate, check for proper credentials, and provide general information to spectators. Assist with Will Call ticket pick-ups and drop-offs. *Dates of Operation: Friday – Sunday.*

Ambassadors: Welcome and provide general information to spectators at the Main Entrance and at various locations throughout the course. Will need to become extremely familiar with the course layout, restroom and concession locations, starting times and pairings, first aid, etc. *Dates of Operation: Friday – Sunday.*

Caddie Services: Assist with Professional Caddie registration and services throughout tournament week. Distribute/wash/collect towels and bibs, maintain the caddie lounge area and act as a concierge. On Wednesday and Thursday of tournament week, manage the registration and logistics of the Official Pro-Am amateur caddie's program. *Dates of Operation: Monday – Sunday.*

Golf Carts: Allocate golf carts to PGA TOUR Staff, Chairmen, Vendors and staff assisting with Operations of the tournament. Maintain a sign-in/sign-out sheet and assign cart signage to individuals and signs on carts. Ensure cart keys are returned and that carts are charged and cleaned daily. *Dates of Operation: Monday – Sunday.*

Corporate Hospitality: Provide information and assistance to corporate clients ensuring the guests enjoy their experience. Greet guests and confirm properly credentialed clients are allowed in private hospitality areas. Assist Marshal Committee with noise control when players approach hospitality areas. Some client interaction necessary and position may require some or occasional standing. *Dates of Operation: Friday – Sunday.*

Course Prep: Roping and staking the main course and all ancillary areas as required with the objective to maximize spectator viewing areas. Committee will install stakes and ropes, maintain rope lines throughout tournament week and post event. Must be willing to work outside and perform physical labor as this committee requires significant lifting. *Dates of Operation: Saturday (10/21) – Monday (10/23) and Sunday (10/29) – Monday (10/30).*

Disabled Services/ Hospitality Shuttles: Provide cart transportation for disabled spectators to and from the bus drop at the main entrance to designated areas on the golf course. Responsible for transporting players and caddies to/from specific areas determined by the Rules Officials. Provide assistance to VIPs and hospitality guests if available. **Must be age 25 or older.** *Dates of Operation: Thursday – Sunday.*

Golf Events: Assist with operational set-up, registration, and gift distribution for the following events: Official Pro-Am Pairings Party (Tuesday, Oct. 24); Official Pro-Am (Wednesday, Oct 25 and Thursday, Oct. 26) and additional PGA TOUR sanctioned events like Executive Women's Day and the Youth Clinic. Will also assist with operation and management of the Honorary Observer program in which tournament guests are granted access to walk inside the ropes. Assist with logistics, credential distribution, guidelines, escorting guests to #1 tee, and tournament gifting. *Dates of Operation: Tuesday – Sunday.*

Long Drive/SHOTLink: Measure and record the yardage of a professional's ball on the fairway using scoring devices provided by the PGA TOUR Staff. SHOTLink volunteers may be required to climb onto a platform which can be up to six (6) feet off the ground. Shifts are ONE FULL DAY. Starting times may vary due to assignment. *Dates of Operation: Wednesday – Sunday.*

Marshals: Provide gallery noise control, assist in player movement, help locate errant golf shots and provide spectators with general information. Marshals will also assist with the player movement on and off the course due to weather delays or whenever deemed necessary. This committee requires standing for extended periods of time in addition to walking to various positions around the hole. Marshals will be asked to attend a training session prior to the tournament. Shifts are ONE FULL DAY. Please note the hole that you would like to work. Starting times may vary due to assignment. *Dates of Operation: Wednesday – Sunday.*

Media Services: Assist with the PGA TOUR Champions Media Director in registering, welcoming and providing proper credentials to Local, National and International journalists. Answer phones, produce daily clippings and provide scoring information to the media as needed. *Dates of Operation: Monday – Sunday.*

Office Support: Assist in the Tournament Office prior to and during the tournament by providing general administrative duties to include answering the phones, answering questions and assisting with large mailings, etc. This committee sometimes requires a lot of downtime due to the unpredictable workloads, so it is recommended that volunteers bring a book or tablet to pass time. *Dates of Operation: Monday – Sunday.*



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Player Services: Assist PGA TOUR staff in providing exceptional service to the PGA TOUR Champions throughout the week. Act as a concierge for the players including registering players and answering questions from the players and/or their family members. *Dates of Operation: Monday – Sunday.*

Practice Area (Driving Range/ Putting Green): Set up and maintain the practice facility for the players by stocking and distributing practice range balls, drinks, snacks, etc. Provides gallery control of the practice areas and regulates access for the contestants and tournament officials. *Dates of Operation: Wednesday – Sunday.*

Shipping and Receiving: Receives and inventories daily packages and shipment arrivals for the tournament staff, Golf Channel, etc. Must be willing and able to do moderate lifting, including but not limited to cases of beverages and boxes containing spectator guides, programs and/or pairings guides. Ensures that corporate clients have all of the boxes that they shipped or ordered during set up. Also, assists with ensuring boxes are mailed after the event. *Dates of Operation: Monday – Sunday.*

Social Media: Act as “social media caddies” during tournament week. Contribute to the tournament’s live feeds on social media. Responsible for taking photos of spectators and off-course (non-competition) activities to engage online fans/followers. *Dates of Operation: Wednesday – Sunday.*

Standard Bearers: Accompany each group of professionals during play and display their scores on a standard sign. Must be able to carry a standard sign (approx. 7 lbs.) and walk 18 holes without a break. **All volunteers on this committee are REQUIRED to work the Wednesday and Thursday Pro-Am.** *Dates of Operation: Wednesday – Sunday.*

Supply Distribution: Inventory, distribute and maintain tournament supplies such as ice, coolers, drinks, pairings sheets and programs to designated areas. Ensure that corporate clients have all of the boxes that they need shipped and ordered during set up. Committee requires a significant amount of lifting. Golf cart operation may be required. **Must be age 18 or older** with a valid driver’s license issued by the volunteer’s jurisdiction of residency in order to operate a golf cart transporting supplies. *Dates of Operation: Monday – Sunday.*

Transportation: Provide transportation to professionals and VIP guests before, during and after the tournament. Assist with the inventory and control the distribution of official tournament vehicles. Committee also assists in the return of vehicles after the tournament. **Drivers must be at least 25 years old** and provide a valid driver’s license issued by the volunteer’s jurisdiction of residency. This committee sometimes requires a lot of downtime due to the players’ unpredictable schedule so it is recommended that volunteers bring a book or tablet to pass time. *Dates of Operation: Thursday (10/19) – Monday (10/30).*

Television Spotters: Assist Golf Channel with responsibilities including carrying microphones and equipment and relaying for Golf Channel staff. This committee requires some golf knowledge, ability to walk the course/keep pace and minor lifting. *Dates of Operation: Friday – Sunday.*

Uniform Distribution: Inventory and distribute volunteer apparel and credentials. Responsibilities include management of uniform distribution area, apparel exchanges, sales and returns. Minimal lifting is required. Uniform Distribution dates are Saturday, October 21st and Sunday, October 22nd. *Dates of Operation: Wednesday 10/18 – Sunday, 10/22.*

Volunteer Services HQ: Responsible for the operation and management of Volunteer Headquarters during tournament week (exclusive use of credentialed volunteers). Assist with food and beverage; lunch chits; check-in; maintain clean environment and merchandise sales. *Dates of Operation: Wednesday – Sunday.*

Walking Scorers: Record statistics and scores of players on a Palm Pilot during competition rounds and must be able to walk 18 holes. **All volunteers on this committee are REQUIRED to work on Wednesday (Oct. 25) and Thursday (Oct. 26).** *Dates of Operation: Wednesday – Sunday.*



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VOLUNTEER TERMS AND CONDITIONS

Age: Unless otherwise approved by the PGA TOUR, you must be at least 16 years of age to be considered for a volunteer position at the tournament. Some positions require 18 or 25 years of age.

Transportation/ Accommodation: Volunteers involved in the tournament understand that transportation and accommodation will not be provided by the tournament.

Shift Hours: Volunteer duties are applicable before, during and after the tournament. You will be notified of the shifts (service hours) that you will be required to complete. You will also be notified as to whom you will report (Vice and Committee Chairman). You may be required to attend scheduled trainings and briefings (if any). You will be informed of the location and time of any training(s) and briefing(s) well in advance.

Dress Code: The volunteer uniform package you purchase consists of a volunteer shirt, an outerwear piece, a hat and a volunteer credential, which are to be worn at all times during your shift. Your uniform and credential are NOT transferable and, if lost, will not be replaced. You will be responsible for the maintenance, cleanliness and laundry of your own volunteer clothing. Men must wear khaki pants or knee length shorts with their uniform during tournament week. Women may wear khaki pants, skirts, capris, and/or knee length shorts with their uniform. Sandals and traditional spikes are not permitted.

Safety: The tournament takes pride in observing high standards of safety and endeavors to provide you with the safest volunteering conditions possible. As a member of the volunteer team, we ask you to comply with all safety requirements associated with your volunteer position and support related policies and procedures. Volunteers should follow the Vice and Committee Chairman's instructions with respect to safety at all times. Volunteers should communicate any and all problems, conflicts or suggestions (safety or otherwise) to their Vice Chairman.

Golf Cart Acknowledgement: Golf carts are specifically used for the transportation of person but are used for utility purposes as well. They are significant value to our tournament for efficiency and economic transportation. Recognizing that golf carts are moving vehicles, the TOUR has established safety rules and procedures for the safe operation of these vehicles. Golf cart operation will be governed by such rules specified by PGA TOUR. **Volunteers must be 18 years old to operate a golf cart transporting supplies and 25 years old to transport passengers. Volunteers using a golf cart will be required to sign a separate Golf Cart Safety Training Acknowledgement and Liability Release prior to operating a golf cart.**

Eligibility: Volunteers are subject to verification or eligibility by background and/or reference checks at the option of PGA TOUR. You will not be eligible to volunteer in the future or may be dismissed during the tournament week for (but not limited to) the following:

- Consumption/being under the influence of alcohol or drugs while on duty
- Theft
- Insubordination, abuse or mistreatment of players, fans, tournament staff, visitors, guests or other volunteers
- Failure to abide by tournament policies and procedures
- Failure to complete your shift(s) as directed by your Vice or Committee Chairman
- Allowing another person to use your volunteer credential
- Seeking autographs outside of the designated autograph area
- Entering restricted areas without proper credentials
- Cancelling without returning items ordered/purchased as part of the volunteer program
- Not being punctual and/or leaving your post unattended

Dismissal will NOT entitle any volunteer to a refund of the payment for the Volunteer Package. PGA TOUR reserves the right to accept or reject applications in its sole discretion.

Use of Trademarks: Volunteers may not use the tournament name or logo, website content, written agreement or any material or publication that carry the tournament marks in any way without the written permission of PGA TOUR.

Volunteer Credential Terms: You grant permission to PGA TOUR to utilize your image or likeness incidental to any live or recorded television or other transmission or reproduction in whole or in part of the tournament. You agree not to transmit or facilitate transmission of any account, description, picture, or reproduction of the tournament, including, without limitation, scoring-related data, without the specific advance written permission of the PGA TOUR. Soliciting autographs from tournament players with intent to sell is prohibited. You agree that you shall not seek autographs of players in order to sell such autographs, and you shall not pay another person to obtain an autograph for you. **For security purposes, no bags larger than six inches will be permitted onto the golf course, including purses, chair bags and camera cases.** You hereby consent to the reasonable inspection of your person and property before entering the tournament, which inspection may include, without limitation, metal detection. No food, coolers, ladders, signs, banners, radios, televisions, firearms, explosive devices, selfie sticks, hover boards etc. will be permitted on the grounds. All mobile devices, PDA's and pagers must be on silent or vibrate and must be used in accordance with the posted Mobile Device Policy. No cameras or camcorders are allowed during tournament competition rounds. No alcoholic beverages may be brought onto or taken from the grounds of the tournament. You agree to abide by all rules and regulations established by the PGA TOUR and the tournament, and a violation of such rules and regulations, including failure to appear for a scheduled volunteer shift, can be a cause for termination of the license granted herein, forfeiture of the volunteer credential and your removal from the tournament. Any volunteer operating a golf cart should comply with the PGA TOUR golf cart policy. The volunteer credential cannot be used in a promotion or offered as a prize without permission from PGA TOUR. Resale of the volunteer credential is not permitted. It is unlawful to reproduce the volunteer credential. PGA TOUR reserves the right to revoke any volunteer credential and cancel all privileges connected therein.



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Release of Liability: In connection with my activities or the activities of the underage participant ("Minor") listed herein (for whom I am the legal guardian) as a volunteer at the 2017 PowerShares QQQ Championship (the "Tournament") to be held at Sherwood Country Club (the "Facility"), I agree and understand that the presence of me or the Minor at the Tournament and any volunteer work or services performed by me or the Minor for the Tournament, the Facility, PGA TOUR, Inc., Invesco PowerShares Capital Management LLC, and their affiliates and subsidiaries and their respective officers, directors, agents, members, employees and officials as well as any other volunteer (collectively referred to as the "Indemnified Parties") may expose me or the Minor to unknown and unanticipated risks of harm or injury. In consideration of and as a prerequisite to the participation of me or the Minor as a volunteer, I, for myself and the Minor, acknowledge that such risks exist, assume all such risks, and release and discharge the Indemnified Parties from any and all claims for liability for personal injury (including death) or property damage that I or the Minor may suffer while performing such volunteer work or service, whether or not on the premises of the Facility, including, without limitation, any claim arising out of any condition of the premises used by PGA TOUR for the Tournament, or the conduct or any person in connection with the preparation for, supervision of, or conduct of the Tournament or any practice round or activity connected or related to it. I further understand that the Indemnified Parties will not maintain insurance to cover me or the Minor for personal injury, property damage or medical expenses, and I accept full responsibility for the costs of treatment for any injury or damages suffered by me or the Minor while volunteering in connection with the Tournament. I have fully informed myself of the contents of this Release before signing it and agree to be bound by the terms set forth herein in consideration for performing volunteer services.

VOLUNTEER'S SIGNATURE: _____ DATE: _____

PRINTED NAME OF VOLUNTEER: _____

If Volunteer is a Minor,
PARENT/LEGAL GUARDIAN'S SIGNATURE _____ DATE: _____